



DEFENSE CONTRACT MANAGEMENT AGENCY

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April 17, 2025

MEMORANDUM FOR RECORD

SUBJECT: Clarification of Government Flight Representative and Ground Government Flight Representative Appointments

Reference: DCMA-INST 8210-1D, February 6, 2023

This memorandum is for Component Heads with Aircraft Operations involving appointments of Government Flight Representatives (GFRs) and Ground GFRs (G-GFRs) in either primary or alternate positions. The purpose is to clarify when it is appropriate to assign a G-GFR when a GFR exists.

Reference paragraph 10.2.2 states, "G-GFRs must not be assigned where a GFR already exists." The intent of this statement was to never have a GFR and a G-GFR assigned to a *flight and* ground operations contract. The expectation was there would be a GFR and Government Ground Representative (GGR) assigned to those contracts. This statement was never intended to restrict ground-only aircraft operations contracts. Therefore, the following guidance approved by the Army, Navy, Air Force, and Coast Guard Service Waiver Authorities for the referenced instruction, is offered to provide clarity and uniformity of GFR and G-GFR appointments.

The following information applies solely to ground operations only contracts without flight operations. A GFR and G-GFR may be appointed at the same location or to administer the same contract provided the contract is for ground only operations. Flight operations under contract must not exist for this scenario to be true. Below are the appointments for GFRs, G-GFRs, and GGRs typically assigned to flight and/or ground operation contract locations.

Flight and Ground Operation Contracts – GFR, and alternate GFR(s) and GGR, as applicable

Flight Only Contracts – GFR, and alternate GFR(s), as applicable

Ground Only Contracts – any combination of the following: G-GFR or GFR and alternate G-GFR(s); G-GFR or GFR and alternate GFR(s); GFR and GGR(s) or G-GFR and GGR.

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